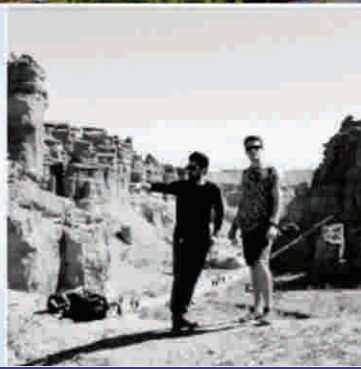
Committed to Excellence
KIMEP UNIVERSITY



GUIDE FOR INTERNATIONAL EXCHANGE STUDENTS

www.kimep.kz

Committed to Excellence
KIMEP UNIVERSITY

International Office

Coordinator for incoming mobility

Address: Almaty 050010
Kazakhstan, Abay ave., #4
Tel.: +7 727 237 48 00 (ext. 1038)

Office: Dormitory
E-mail: incoming@kimep.kz
https://kimep.kz/diam/

GUIDE FOR
INTERNATIONAL
EXCHANGE STUDENTS
2018-2019

Welcome to KIMEP!

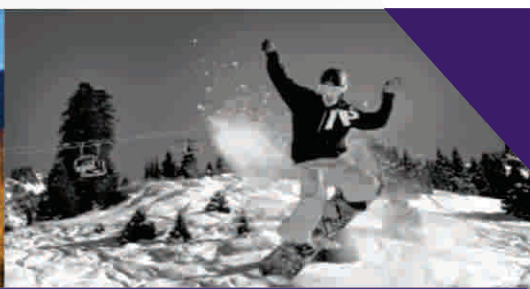
INTRODUCTORY PAGE

KIMEP University offers an exceptional education in a unique region of the world. Located in Almaty, the financial capital of Central Asia, students have the opportunity to experience Central Asian culture in a dynamic and modern environment.

The campus is secure and is located in the center of Almaty. Students are within walking distance to cafes, restaurants, concert halls and other fun entertainment venues. Close by, also, are the beautiful Tien Shan Mountains which provide skiing and snowboarding during the winter, scenic hiking trails, and a chance to breathe in fresh mountain air.

We encourage you to choose KIMEP UNIVERSITY as your destination for an exchange program as along with the high standard academic programs you will also experience an unforgettable environment of a diverse student body and faculty community, a unique cultural atmosphere, and a picturesque panorama of mountains, steppes, forests, valleys, and deserts all in one place. The exchange period at KIMEP will enable you to gain valuable international experience, make new friends, and study Kazakh, Russian and other languages.

KIMEP University offers one or two semesters for exchange, and the freedom to take courses from across our undergraduate and master programs following prerequisites requirements. Our campus offers a world-class library and research resources. Student life is dynamic and varied as you will have the opportunity to mingle with Kazakhstan and international students and faculty and participate in various kinds of extracurricular activities.



All exchange programs with KIMEP University's partners are governed by the following general rules (although exceptions are possible in certain cases depending on the agreement):

- The two institutions agree to exchange students on a reciprocal basis
- Students are expected to study abroad for one or two semesters only
- Partner universities provide a dormitory place or assistance in finding accommodation for exchange students.
- Students pay their tuition fee and student fee to the home university and are exempt from paying tuition fee at the host institute. In some cases, depending on the agreement with the host university the student fee is paid to the host university.
- Students are responsible for all expenses, usually including meals, accommodation, transportation, medical insurance, visa, personal expenses, etc.
- Exchange students remain registered at their home university, but the courses they take at a partner university can generally be counted towards their degree at their home institution.
- Generally, applicants are selected by the home university; however, the final decision is made by the host university.
- Applicants for exchange programs should meet the following general criteria:
  Be a regular student at the home university
  Have a solid command of English (equivalent to IELTS 6.0)

In order to apply for exchange program to KIMEP University you should:

- Contact your home university's education abroad exchange director
- Check if your home university is an exchange partner of KIMEP University
- Follow the steps below carefully and prepare the necessary documentation

Please follow this link http://www.kimep.kz/current/en/academic-calendar/to check the Academic Calendar. To get the list of courses to be offered in a semester contact the Student Learning Support Center

Applying to KIMEP University's exchange program is a seven-step process:

Step 1 | Prepare the application documents
Step 2 | Receive Invitation Letter
Step 3 | Apply for VISA
Step 4 | Register for courses
Step 5 | Accommodation
Step 6 | Arrival to Almaty (Medical Document/VISA Extension)
Step 7 | Additional Information

STEP 1 — PREPARE THE APPLICATION DOCUMENTS AND APPLY

If documents are not in English, Russian or Kazakh language, they should be translated into English and notarized.

Online application form can be found here: http://www2.kimep.kz/onlineappl/

Deadline of online application for Fall semester - April 15 and for Spring Semester - October 15. Documents to be uploaded:

- a scan of your passport
- a scan of your current official transcript (records of grades)
- photo 3*4 cm, color

You will receive a Letter of Admission from the Student Recruiting and Admission office to proceed with visa application.

COMPLETE ONLINE APPLICATION FORM - UPLOAD THE FOLLOWING DOCUMENTS

Deadline to complete online application for Fall semester June 30, for Spring semester December 30.

a) Financial statement (Bank statement or confirmation of Grant for scholarship holder);
b) Document demonstrating that you do not have a criminal background;
c) List of vaccinations (vaccinations records)
d) English proficiency proof (Valid results of International English Proficiency Tests or a Letter from University)

STEP 2 — APPLY FOR VISA SUPPORT TO KIMEP AND RECEIVE INVITATION LETTER

Send a completed VISA form to the VISA Coordinator at visa@kimep.kz as soon as you receive Admission Letter (~by early May for Fall Semester or by early November for Spring Semester). You will find the VISA form in the information package sent to you by email after your home university nominated you. The standard invitation letter procedure takes ~ 5 working days. The Visa Coordinator will send the invitation letter with a special number in it to your email in a PDF format file.

STEP 3 — APPLY FOR VISA

Submit the invitation letter to your country's respective Embassy of the Republic of Kazakhstan when you apply for a visa. Please refer to your country's respective Embassy of the Republic of Kazakhstan's website for specific information regarding the visa process. Please keep in mind that processing the Visa might take from 2 weeks to 2 months, depends on an applicant's country of origin

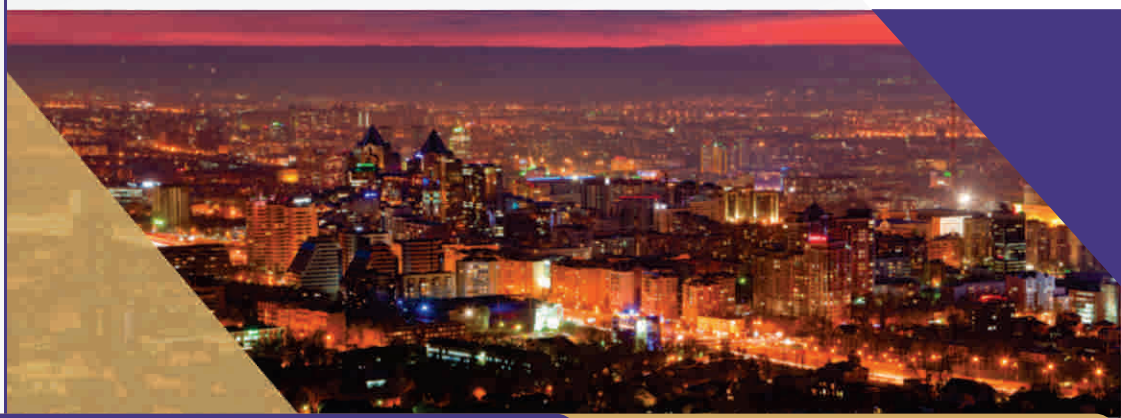
STEP 4 — UPLOAD THE FOLLOWING DOCUMENTS

Deadline for Fall semester June 30, for Spring semester December 30.

a) Financial statement (Bank statement or confirmation of Grant for scholarship holder);
b) Document demonstrating that you do not have a criminal background;
c) List of vaccinations (vaccinations records)
d) English proficiency proof (Valid results of International English Proficiency Tests or Letter from University)

Step by step: Registration for courses

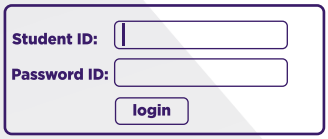
Each semester a student must register for all courses he/she eligible and wants to take. All changes in student registration can be accepted during registration period only (please, see Academic Calendar for current semester). This system allows registering from any place where there is an Internet-connected computer (home, work etc.) or you may use KIMEP computer labs (#317, #319, #325, #327, #334, #335, #336, #337 in Valikhanov building; #415, #417 in Dostyk building, #301, #302, #304 in the NEW building)



1.

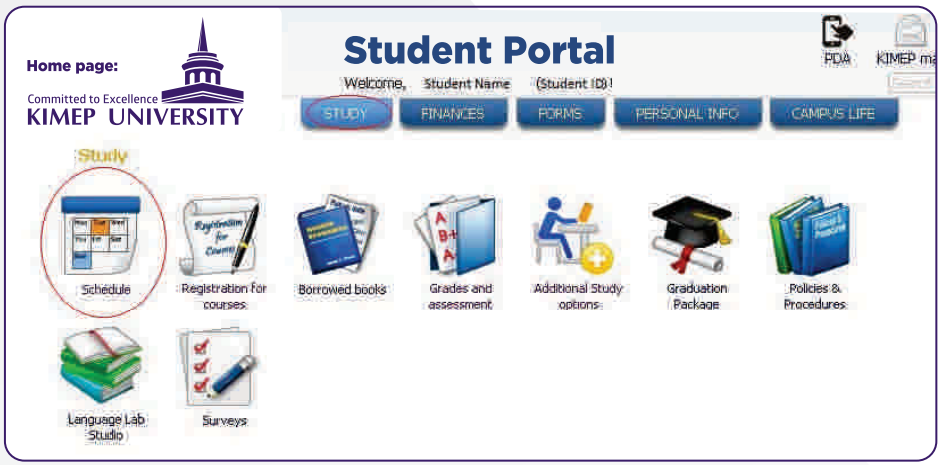
How to register online for KIMEP courses?

Open Student Portal in a web-browser (my.kimep.kz). Insert your Student ID number in "Student ID" field and in "Password" (it is the same as ID number, you will be able to change your password in the system) and then click "Log In" button.

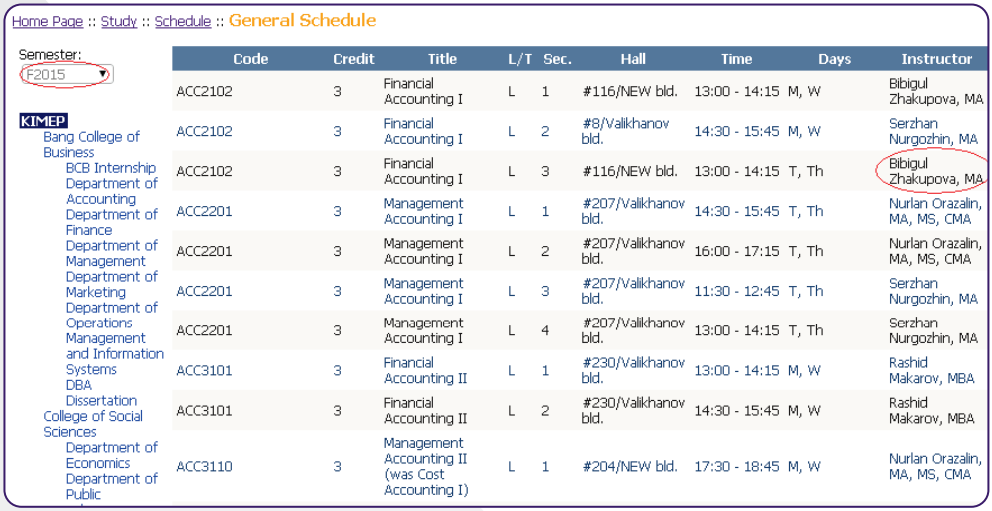


2.

Before registering you can check General Schedule for the courses offered during semester of studies. Click on Study and then on Schedule.
Now click on General Schedule and choose semester in the top left corner - the list of all offered courses will appear. Note that General Schedule is available approximately a month before Registration begins and it might change during this period.



In General Schedule you will see information about course credits, sections of courses and professors responsible for them. If you want to read a syllabus you have to search for the professor responsible for the course on the L-Drive.



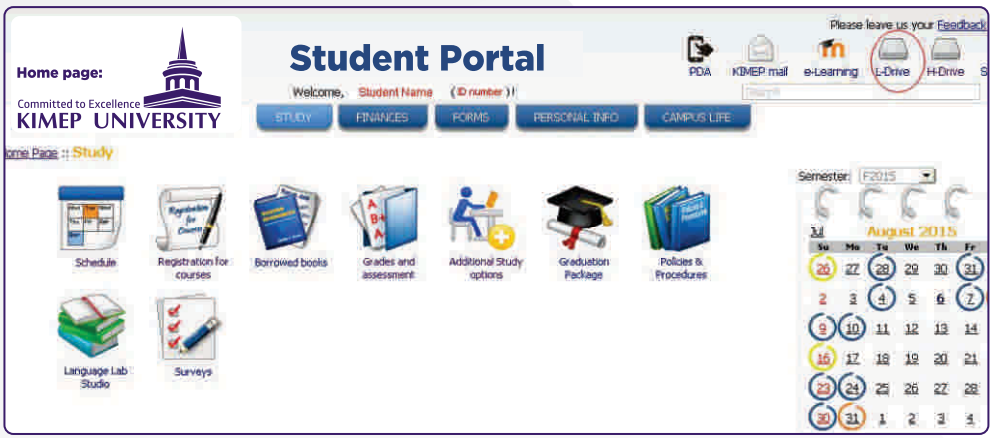
Home Page :: Study :: Schedule :: General Schedule

Semester: F2015

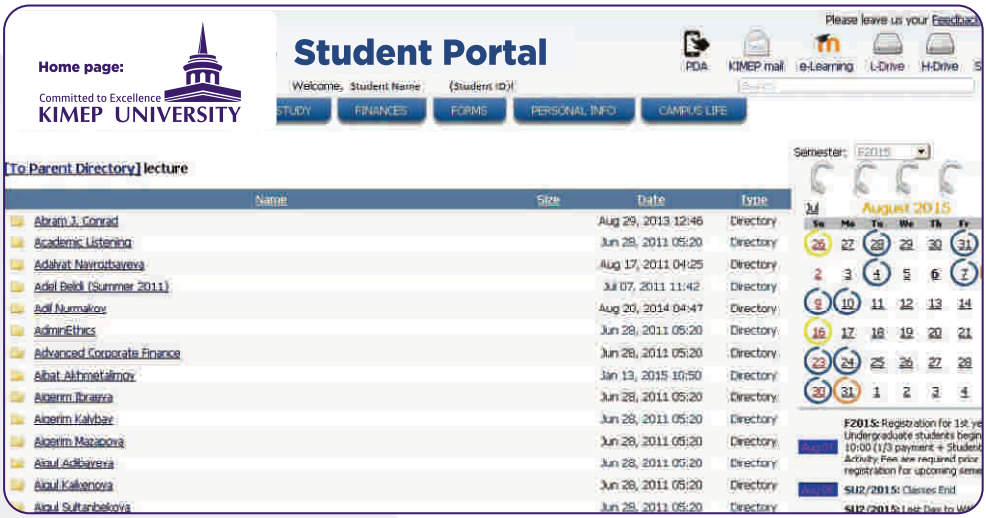
KIMEP
- Bang College of Business
  - BCB Internship
  - Department of Accounting
  - Department of Finance
  - Department of Management
  - Department of Marketing
  - Department of Operations Management and Information Systems
  - DBA
  - Dissertation
- College of Social Sciences
  - Department of Economics
  - Department of Public

Code	Credit	Title	L/T	Sec.	Hall	Time	Days	Instructor
ACC2102	3	Financial Accounting I	L	1	#116/NEW bld.	13:00 - 14:15	M, W	Bibigul Zhakupova, MA
ACC2102	3	Financial Accounting I	L	2	#8/Valikhanov bld.	14:30 - 15:45	M, W	Serzhan Nurgozhin, MA
ACC2102	3	Financial Accounting I	L	3	#116/NEW bld.	13:00 - 14:15	T, Th	Bibigul Zhakupova, MA
ACC2201	3	Management Accounting I	L	1	#207/Valikhanov bld.	14:30 - 15:45	T, Th	Nurlan Orazalin, MA, MS, CMA
ACC2201	3	Management Accounting I	L	2	#207/Valikhanov bld.	16:00 - 17:15	T, Th	Nurlan Orazalin, MA, MS, CMA
ACC2201	3	Management Accounting I	L	3	#207/Valikhanov bld.	11:30 - 12:45	T, Th	Serzhan Nurgozhin, MA
ACC2201	3	Management Accounting I	L	4	#207/Valikhanov bld.	13:00 - 14:15	T, Th	Serzhan Nurgozhin, MA
ACC3101	3	Financial Accounting II	L	1	#230/Valikhanov bld.	13:00 - 14:15	M, W	Rashid Makarov, MBA
ACC3101	3	Financial Accounting II	L	2	#230/Valikhanov bld.	14:30 - 15:45	M, W	Rashid Makarov, MBA
ACC3110	3	Management Accounting II (was Cost Accounting I)	L	1	#204/NEW bld.	17:30 - 18:45	M, W	Nurlan Orazalin, MA, MS, CMA

L-Drive can be reached by pressing an icon in the right top corner.

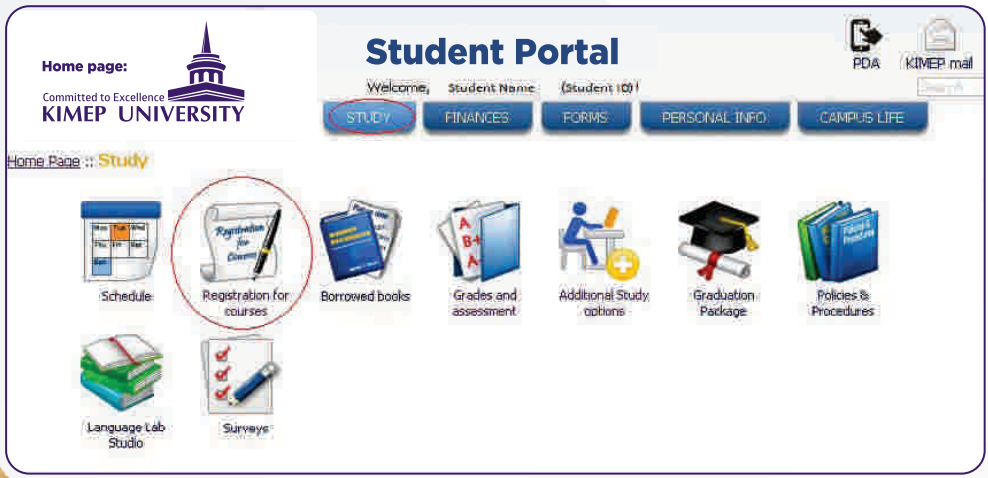


Now you can browse for the professor's folder and find the syllabus of the course.

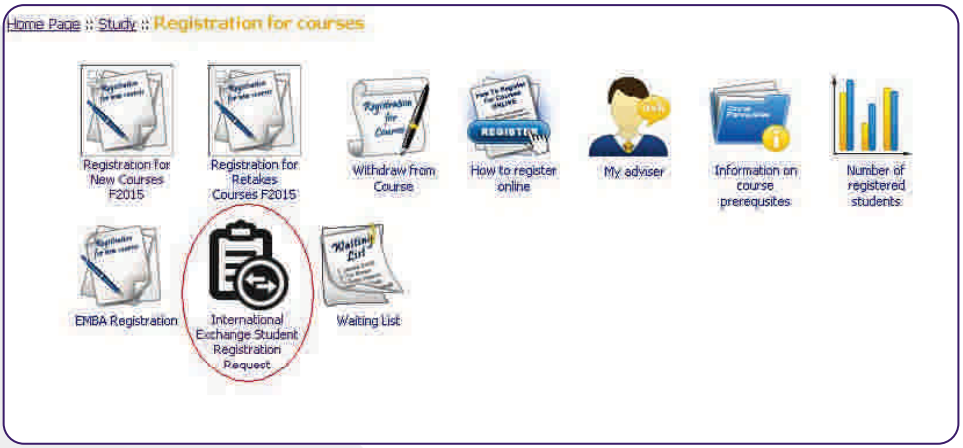


3.

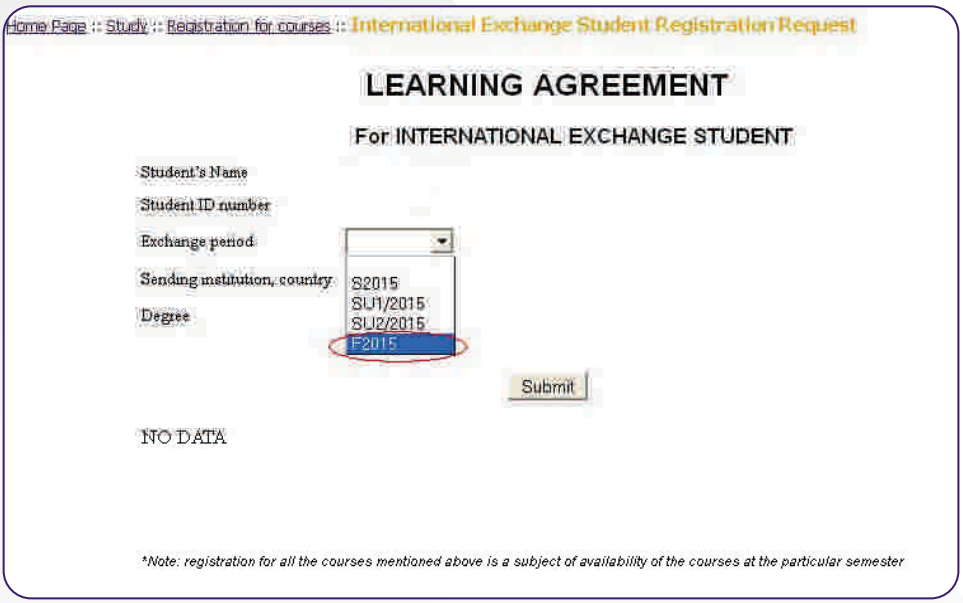
To be able to register both for New and Retake Courses click on link: Registration for Courses. This link is active during registration periods only (end of June for Fall and mid-December for Spring, refer to Academic Calendar for current semester).



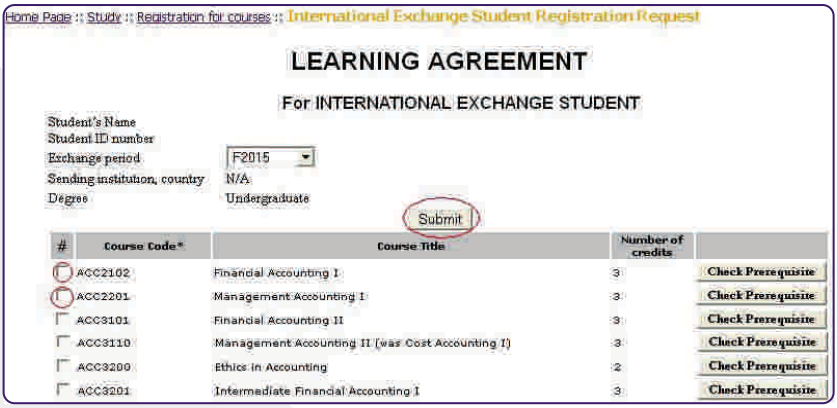
a) Click on International Exchange Student Registration Request.



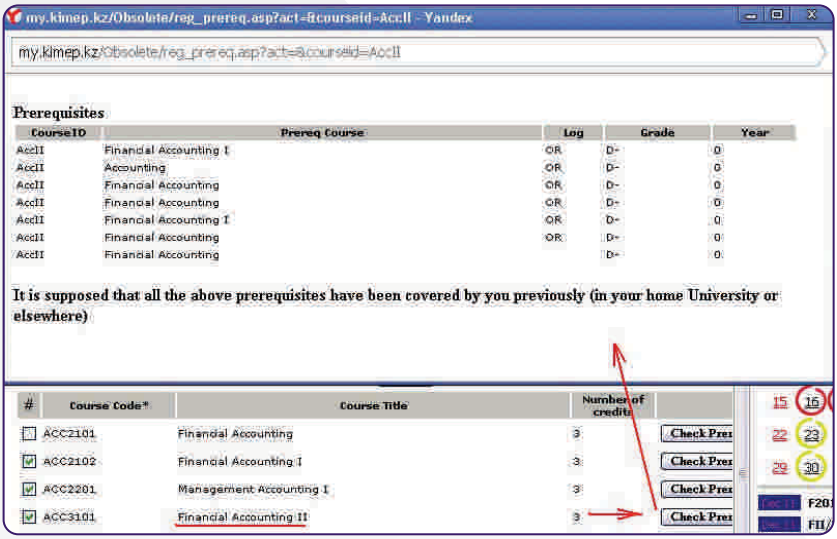
You will see Learning Agreement Form, in which you have to choose semester of exchange program.



In the Agreement you will see the list of all the available courses. Here you have to pick maxi mum 6 courses and mark the check boxes next to them. This step is necessary to perform before registering in order to open access to the courses.



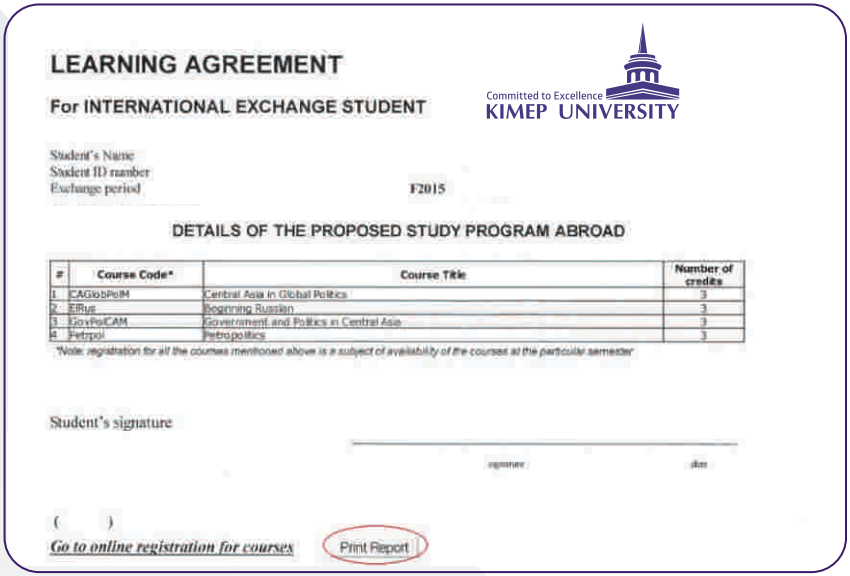
Click "Check Prerequisites" option to check information on prerequisites



Note:

- you are allowed to take any course within your level (bachelor or master) without having prerequisites
- the option to check the prerequisites is just for your understanding, whether you could successfully pass the course or not.

Click submit button and you will see your chosen courses on a form of Learning Agreement. Note that the form contains preliminary courses and that sudden cancelation of courses in General Schedule is not relected in Agreement.
You can print the form out.



LEARNING AGREEMENT

For INTERNATIONAL EXCHANGE STUDENT

Committed to Excellence
KIMEP UNIVERSITY

Student's Name
Student ID number
Exchange period F2015

DETAILS OF THE PROPOSED STUDY PROGRAM ABROAD

#	Course Code*	Course Title	Number of credits
1	CAGlobPolM	Central Asia in Global Politics	3
2	ERus	Beginning Russian	3
3	GovPolCAM	Government and Politics in Central Asia	3
4	Petrpol	Petropolitics	3

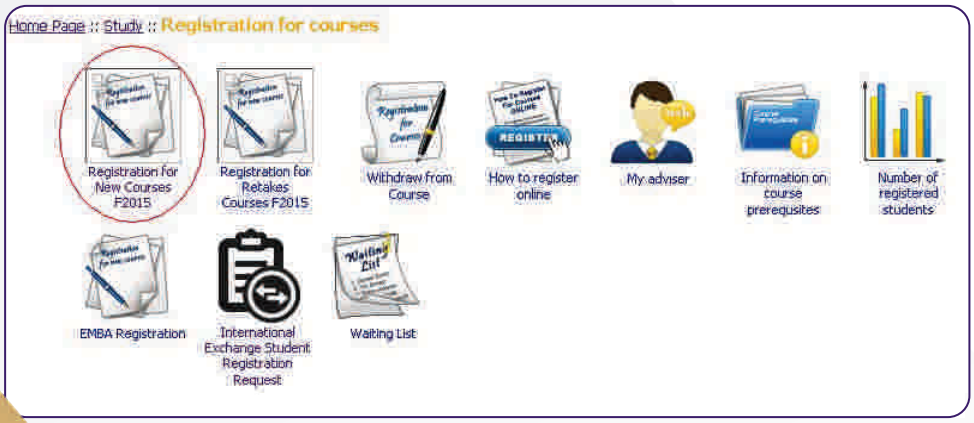
*Note: registration for all the courses mentioned above is a subject of availability of the courses at the particular semester

Student's signature

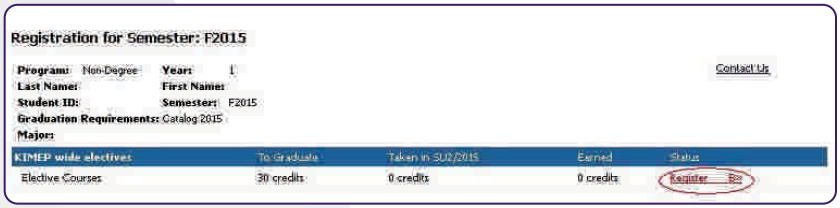
( )

Go to online registration for courses Print Report

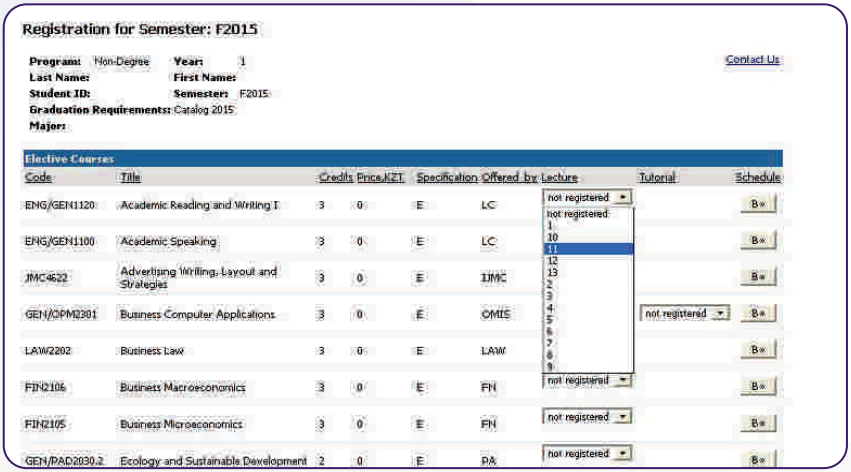
b) Now that you submitted Agreement you can go back to STUDY/Registration for Courses and click on Registration for New Courses.
On the next page you should ill in your personal information and then confirm it by pressing the button.



After confirming your personal information you will see a registration window. Click on Register B>> to proceed with registration.

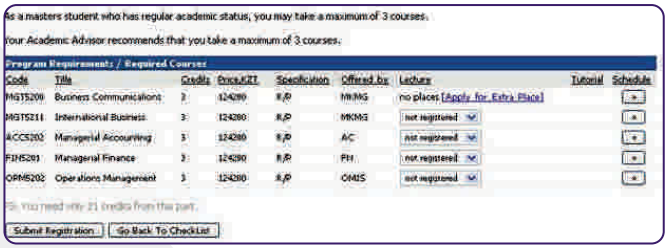


You will see a list of offered courses together with those that you have chosen in Learning Agreement. When you register you have to choose the suitable section for every course and submit registration.

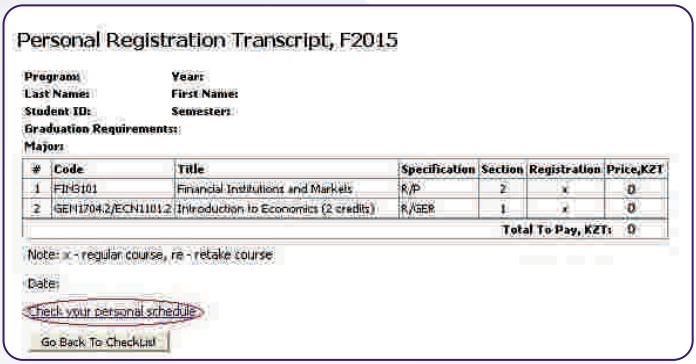


Note: If you want to cancel registration you have to choose an option 'not registered' and submit registration again.
Sometimes there might be a situation when there is no place left in this course. In this case you

may select another course and check number of places available in that class (Student Portal/ Study/Registration for courses/Number of registered students/ Number of registered students, F2015). You may also alternatively apply for extra place, but note that it is your responsibility to check your Extra Place status and Register for the course if you receive approval from the instructor during registration periods.



Registration is correctly done and accepted, when you had received Personal Registration Transcript with listed registered courses and groups. You may check your detailed personal schedule for registered courses by pressing to the link on the end of your registration transcript. Please note that exchange students are waived from paying tuition fees and the cost of each registered course will not be relected. After you registered for all necessary subjects, you can see your personal schedule and "Log Off" from the system.



If there is a situation that you had registered for the course, but you do not see your name in attendance sheet, which is distributed during the class, you must immediately contact to the office of the Registrar.

Office of the Registrar
Address: 4 Abai ave., Almaty 050010
Hall: #201a/Valikhanov bld.
Phone: +7 7272 37 47 94
E-mail: registrar@kimep.kz

STEP 5 – ACCOMMODATION

1.

Dormitory

Exchange Students are guaranteed places in campus dormitory if it is stipulated in the agreement between KIMEP and a home university. Housing department will assist students to find appropriate off campus accommodation.

2.

Check in hours:

Monday to Friday 8-00 AM to 8-00 PM,
Saturday 9-00 AM to 2-00 PM,
Country holidays and Sunday is a day-off

Medical examination.

According to the "Hygiene Rules on structure, equipment, and maintenance of the dormitory for workers, students, pupils of colleges, and professional-technical schools", N 4719, from November 1, 1988, all incoming and returning students before being allowed to reside in the dormitory of the KIMEP U shall undergo a medical check-up for parasitic and infectious diseases (pediculosis, scabies, skin diseases, bites of ticks and bedbugs).

*If at the medical check-up an infectious or parasitic disease is detected, or there is a suspicion for bites of ticks or bedbugs, then under the Hygiene Rules N# 283 "Hygiene and epidemiological requirements to undertake measures to prevent the parasitic diseases" as of March 31, 2015, the student, before settling into the dormitory shall undergo a sanitary decontamination.

The check-up shall be performed by the medical personnel of the KIMEP U Medical Center during **working hours only.**

Students arriving to reside in the dormitory should coordinate own arrival based on the working days and hours of the Medical Center.
If the arrival is scheduled for night time, holidays or weekend, then they should temporarily stay in the hotels/hostels*.

KIMEP housing department may assist students in finding a temporary accommodation.
Note: Accommodation expenses up to 3000 KZT (10 USD) might be reimbursed if all possible arrivals are scheduled on nights and weekends, however, this rule is applied only in case if studentarrives 24 hours or less prior the move in date. Students who wish to reimburse the accommodation expenses should submit accommodation bills to the dorm administration the same day they move in. The amount paid for the temporary accommodation will be deducted from the dorm fee.

1. **Check-in Procedure in the Dormitory:** Rooms are reserved in advance upon submission of the general on-line application. A place in the dormitory will be automatically booked by the coordinator and there is no need to contact the dormitory administration for this. Keys from a room are obtained at the security desk on the ground ground of the dormitory. Coordinator will not send the room number or any other details. By completing transportation pick-up form at Student Portal the Dormitory management will be also informed about your arrival date and time and will prepare the room.

2. **Cost:**
Bed Per month: 47590 KZT
Dormitory deposit: 31 340 KZT

3. **Payment Procedure:** Due to individual dates of arrival and departure and type of a room a payment for accommodation in the dorm to be invoiced in KZT and be paid after arrival, when exact dates of stay are confirmed to the Director of the Dormitory. Students' buddies will assist you with payment. Address of the bank: Center Credit Bank, Cashier brunch No 2064/30 Karasay batyr str., corner Dostyk ave. Prices may be found at http://www.kimep.kz/current/en/prices-dormitory

4. **Discipline:** Drinking, usage of alcohol and smoking on campus and student dormitory are strictly prohibited. If a student found breaking the discipline s/he is given a first notification. Second notification lead to disqualification /eviction from the dorm

5. **Safety Rules:** No electrical cooking or heating equipment in rooms is allowed. Rooms must be locked upon leaving and you are responsible for your belongings.

6. **Useful links:** http://www.kimep.kz/current/en/dormitory/

DimAl Hostel Almaty

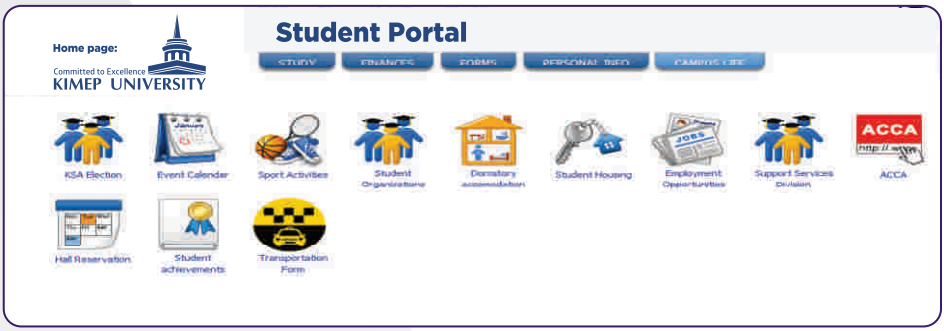
Address: 9/2 Zholdasbekov str., 4th floor
Samal-1, Almaty city, Kazakhstan 050059
Tel: +7 705 167 91 94
Tel: +7 727 327 46 24
Email: dimalhostelalmaty@mail.ru
VK: www.vk.com/dimalhostelalmaty
Facebook: www.facebook.com/dimalhostelalmaty
Instagram: www.instagram.com/dimalhostelalmaty
Website: www.dimal-hostel-almaty.satu.kz
Price for 2 bed rooms – 3500 KZ tenge

Please note: Accommodation expenses might be compensated (maximum daily price should be 3500 KZT) if all possible arrivals are schedule on nights and weekends, however, this rule is applied only in case of student arrives 24 hours or less prior the move in date

Off-campus: https://www.kimep.kz/current/en/dormitory/

Transportation to KIMEP

KIMEP offers a free pick-up service from airport/train/bus stations to KIMEP and nearby. Service is available only for non Kazakh/Russian-speaking students with citizenship outside CIS. Online request for transportation may be made at Student Portal (log with Student ID#) – Campus Life –Transportation form. Confirmation on your request from KIMEP Transportation department shall be expected on your email.



Note: Please fill in all fields and be noted that Coordinator approve transportation request only in the case if you going to arrive on Arrival dates. Please, make sure that you will reserve your tickets according to the arrival dates mentioned in table below (Dates of event)

Taxi to KIMEP University:

EcoTaxi (English speaking)
Website: www.ecotaxi.kz
Tel: +7 (727) 3 900 500; +7 (777) 672 77 77
Prices: from 3000 KZT (10-12 US dollars)
Lider Taxi (English speaking)
Web: http://ecotaxi.kz
Tel: +7 (727) 3550-550
From: 2500 KZT (10-12 US dollars)

STEP 6 – ARRIVAL TO ALMATY (MEDICAL DOCUMENTS/VISA EXTENSION)

You must arrive and participate in the Orientation Program, usually arranged a few days prior to the start of a semester. The Coordinator for incoming mobility organizes transfer from the airport to KIMEP campus for international exchange students who are coming to Almaty for the first time. Fill in the **Airport Transfer Form on-line**, 10 working days in advance. A KIMEP driver with logo KIMEP will pick you up.

1.

Upon arrival you will be escorted to the on-campus dormitory if arrived during working hours. Otherwise, to a hostel/hotel of your choice, nearby the campus. Those who arranged the apartment stay and can not move in immediately, also need to book a hostel/hotel in advance, until the apartment is properly prepared. Contact your Buddy.

2.

Immediately inform the Visa Manager about your arrival, sending an email to visa@kimep.kz or WhatsApp message (+77013600216) with the address of your permanent stay in Almaty (for the on-campus dormitory: 4 Abay avenue, for off-campus stay: address of the apartment), pictures of the passport and the customs control stamp/or a Migration card given at the border.

3.

On the first working day visit the Coordinator for incoming mobility, who will give you necessary documents for your visa registration, PC and wifi access, etc and collect original documents from you (transcript, criminal records, bank statement).

a. Submit the X-ray of Lungs document, Medical form 086/u, and Vaccination Records to the KIMEP medical center located next to KIMEP Dormitory

b. During 3 working days submit following documents to Visa Coordinator:

- **Passport with migration card**
- **Student statement**
- **Accommodation certificate (from the dorm or agreement on renting of an apartment)**
- **Pay Visa invitation fee ~1400 KZT (Visa Manager will give you an invoice, pay in office 118/admin.bld)**

VISA details:

Your visa "For STUDY" is extended after the student registration is complete.

I. International Students are strongly recommended to travel outside Kazakhstan only when weather conditions are considered to be safe for traveling.

II. If students want to travel outside Kazakhstan, they should apply for a VISA (if necessary) to the respective country of interest. Additional fees will apply and KIMEP is not responsible for the VISA application process. Students must notify the VISA Coordinator 10-14 days prior to departure.

III. If students want to travel to other cities in Kazakhstan, they should notify the VISA Coordinator 10-14 days prior to departure.

IV. In the case of a change in accommodation, please inform the VISA Ofice within 5 calendar days.

If a student misplaces or loses their travel documents (passport), it is the student's responsibility to immediately inform their country's embassy and the VISA Coordinator at KIMEP.

WARNING! Student visa registration must be completed within the time frame specified by the VISA Coordinator. Violation of the VISA regime in Kazakhstan (OVIR) will result in a one determined by migration policy.

Contact Person for VISA:

Yulia Alimkulova
Visa Coordinator
Email: visa@kimep.kz
#111 Dostyk Building
tel. +7 727 2704229 ext. 2048

STEP 7 – ADDITIONAL INFORMATION

- Obligatory Requirements for Students (Student ID, Wi-Fi access, SIM Card)
- Dates of events
- Buddy for international students (BIS)
- Library
- KIMEP Official Transcript
- Printing Facilities
- Getting help
- Medical services

Student ID card

a) Students can apply for plastic Student Identification Card in the library Office #101 in (1st Floor).
   - Copy of passport;
   - 3x4cm photo.

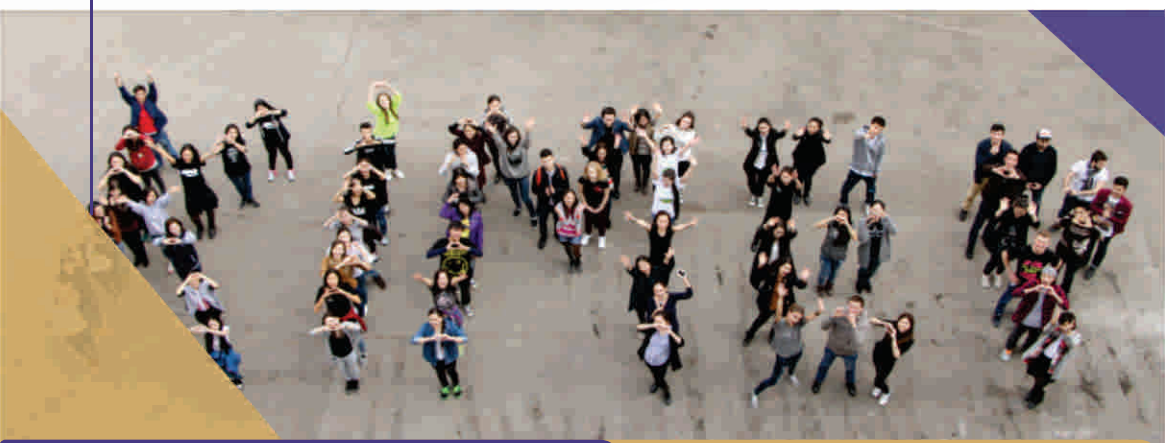
b) There is a Kazakhstan student ID card (only for degree and exchange students), which can be used outside campus. This card has blue color which distinguishes all students in Kazakhstan. By having this card a student benefits with discount in public transport, cinema, and other places where applicable.
   You can obtain the Kazakhstan Student ID card by submitting a passport photo (matt, 3*4 sm) to the Registrar Office #201a/ac (Valikhanov building).

Wi-Fi access

Username and paaword for Wi-Fi internet access throughout KIMEP will be provided by Coordinator

SIM Card

Students must purchase a local number (SIM Card) and notify the Coordinator for incoming mobility of theirlocal contact information (Through Facebook or exchange@kimep.kz).



Dates of events (subject to change)

EVENT	Fall 2018	Spring 2019
Arrival dates	22-24 August	3,4,8 January
Orientation session for incoming international regular and exchange students	24-25 August	8 January
Welcome Party for international regular and exchange students	7 September 4-6 pm	18 January 4-6 pm
Country Day	11 October 29 November	14 February 14 March
Orientation for outgoing KIMEP exchange students	25 October	20, 27 April
International Students Day/Nauryz	16 November 6-11 pm externally	19 April
Trips, activities in Almaty and neighborhood	Dates and places will be announced by email	Dates and places will be announced by email
Pre-departure orientation session: registration at KIMEP, number of credits, transfer policy, responsibilities before departure	December 5	May 6
Farewell party for international regular and exchange students	10 December 4-6 pm	26 April 4-6 pm
Joint meeting of Exchange Alumni Club participants and outgoing students	December 12	June 10
Mobility Info Day for KIMEP community (Exchange, grants, summer)	23-25 April	15-17 January

Country Day:

International Office and BIS team is usually organized country days on the monthly basis. Students are requested to prepare a presentation (ppt, prezi and etc.) for 15-20 minutes, video, national dance. Also to cook a national cuisine or snacks in order to illustrate them to local and international friends.

For full articles please follow the link:
https://www.kimep.kz/diam/tag/country-day

International Students' Day is an international observance of student community, held annually on November 17. This day all students represent their home country and university to KIMEP Community. Students are requested to prepare a national cuisine, dress up to national costumes, draw an interesting poster and decorate a country booth.

International Expo is a tradition held on end of April during Nauryz Celebration. Students are requested to prepare a national cuisine, dress up to national costumes, draw an interesting poster and decorate a country booth.

Recommendation to bring with you: national costumes or elements, souvenirs, brochures, booklets and different promo material of country and university.

BIS

Buddy of International Students (BIS) is mainly organized for helping international students with different issues which might face foreigner during their stay in Kazakhstan. Since its creation BIS has created good reputation and from international students and staff.

BIS helps foreigners with following:

Medical checkup (HIV, X-ray, 086);
- Bank visit (payment for housing, tuition fee, library and etc.);
- Shopping;
- Telecommunication;
- Translation;
- Showing around Almaty

Feedbacks of students:

"Buddy system is really helpful for freshmen and exchange students, because buddy help them to make campus life well!".

Shin Yohan, South Korean, regular student

My buddy is the best buddy anyone could wish for. She will go above and beyond to help you out, party with you and make you lunch sometimes. She's also one of the coolest chicks I've ever met and I'm happy tocall her my friend".

Rudman Sara, Slovenia, exchange student

My buddy took care of me from second number one. She was not only a professional Buddy, she also became a close friend and ally. She knows everything that is worth to know about KIMEP, Almaty, Kazakhstan and life. She is caring, funny, smart and helpful. I hope we will keep up the contact

Göthberg Mattias, Sweden, exchange student

TOURISM

International students have a unique opportunity to explore Almaty, Kazakhstan, and Central Asian countries through visiting natural and historical places, resorts, hiking mountains, skating and skiing. There are many touristic agencies in Almaty to help you realize your travel dreams

http://www.globalair.kz, http://discoverkz.com/, http://www.tripadvisor.com/Tourism-g298251-Almaty-Vacations.html

Warning! Be careful, don't go around at night and alone, avoid dark areas, and don't carry valuables. Always have your mobile on stand. You should inform the Visa Manager about your trip and dates. Also inform the Coordinator and Buddy where you go.

Emergency Phone numbers (free from any phone in Kazakhstan):

Police	101
Fire	102
Ambulance	103
Gas alert	104
Emergency call	105

Before travelling, pay attention on the weather in the region. The temperature range in summer, particularly in the south of the country, is sharply continental (+35° Celcius daytime, +20° Celcius nighttime). Whereas, in mountains it might be only +10° Celcius in nighttime. Rains/hail might happen unexpectedly and be heavy. Winter is mild, though could be cold (-25°C) and snowy, especially in January. Watch out for avalanche.

Popular touristic places:

Almaty and nearby

Trout Farm and Golden man memorial. 2 hours from Almaty, one day trip
Issyk Lake, 2 hours from Almaty, one day trip
Charyn Canyon, 3 hours from Almaty, one day trip
Illi river, 2 hours from Almaty, one day trip
Big Almaty Lake, 1 hour from Almaty, one day trip
Turgen waterfalls, 2 hours from Almaty, one day trip
High altitude skating ring Medeu, Chymbulak Ski resort, 30 min from Almaty
Akbulak ski resort, nearby Almaty
Kolsai lakes, 2 days trip
Tamgaly Tas resort, one day trip
Central Mosque, in the city
Orthodox Church, in the city
Green Market, in the city
Observatory, in the city

Around Kazakhstan

Astana, capital and national park Buraby, 3 day trip

Around Central Asia

Uzbekistan (Samarkand, Bukhara, Khiva), one week trip
Kyrgyzstan (Issyk-kul lake, Karakol-ski resort), weekend/one week trip

INTERNATIONAL PHONE CALLS FROM KAZAKHSTAN

Tarlancard - is a prepaid phone card that allows the cardholder to make calls in any direction. This card allows its owner to make calls from a payphone or landline phone in any city of Kazakhstan (if you have a device with a tone mode). Tarlan-cards are issued in the following denominations: 500, 1 000, 3 000, 5 000 and 10 000 kazakh tenge. The service user uses the card until the end of the paid loan. On the back side of the card you will find a detailed instruction on how to use the card. PIN-card, printed on its back under a protective layer, is confidential information and is not subject to disclosure. The responsibility for the safety of the PIN lies with the cardholder. Cards can be purchased in Kazakhtelecom centers in Almaty.

Call center: 8 (800) 080 5000, Web site: http://www.tarlancard.kz/en/
Where to buy addresses:

- 112 Kurmangazy str, corner Dosmukhamedov str (Курмангазы, 112 угол Досмухамедова)
- 72 Panfilov str corner Zhibek Zholy str (Панфилова, 72 угол Жибек Жолы)
- 108 Jumaliyeva str corner Bogenbay batyr str (Жумалиева, 108 угол Багенбай батыра)

Library

For the entire semester exchange students can receive the required books for their courses at the Textbook Distribution Center located in the Valikhanov Building. Students also can use library resources in the main Library building.
-Books, journals, newspapers, magazines, and scholarly journal and etc.

Library ID: Students should receive a Library Identiication Card in the library before they can use library resources.

Deposit: Library deposit (partially refundable) in amount of 30,000 tenge
*Students will place a textbook security deposit at KIMEP at the beginning of each semester in case if s/he would like to take books home.

Notice: To use Library reading rooms is free of charge.

Library Hours: Monday -Friday (08.30 - 24:00), Saturday (10:00-19:00), Sunday (10:00-18:00)
https://www.kimep.kz/library/ru/location-and-hours/

Useful links:
http://library.kimep.kz/amlibweb/
http://www.kimep.kz/library/fee-and-fines/
http://www.kimep.kz/library/textbook-rental-center/

KIMEP Official Transcript

International Office sends transcripts automatically to the home universities after the completion of Student Exchange Program. Electronic copy in pdf format format will be sent at the end of December for Fall semester and at the end of May for Spring semester to the personal emails. Students can expect to receive a hard copy of the transcripts in January for the Fall semester and in June for the Spring semester. Exchange students are waived from paying the transcript fee according to the agreement between universities. However, any additional copy is chargeable

Getting your Diploma (for dual degree students only)
·Have a passport to received it from Registrar office

·If a graduate is not able to receive the diploma in person he/she will apply online through the **Student Portal.**
·The request form should be filled in, signed, scanned, and uploaded back. The diploma will be sent to the indicated address by express post and you need to pay in advance to the post agency.

Please choose an agency which will take your diploma from the Registrar when it is ready.

Printing Facilities

All KIMEP students can use printers in computer laboratories in the Valikhanov, Dostyk, Library and "New" buildings on campus. Students can print for free a limited number of copies with their own paper. Also students can use printing facilities not-for-free in "K-Store" which is situated in Valikhanov Building on the first floor.

Getting help

In case of an emergency, you should contact the security team or a receptionist in the dormitory. If you need technical assistance concerning telephones, electricity, furniture, you must indicate it in a special journal found by the security desk of the dormitory. If you have specific problems, you should contact the Dormitory Director's Assistant during workdays. In any case, all your complaints and suggestions should be addressed to Student Residential Assistants on your designated floor during both workdays and weekends (when available). About 20 students are in charge of student life in the dormitory. If you cannot reach any of them, you should leave a note at the reception desk.

Medical services

The Medical Office is located in KIMEP Student Dormitory on the ground floor. Medical services are provided by KIMEP medical staff:

Senior Doctor: Sergey Dyakov
Email: s.dyakov@kimep.kz
Tel: + 7 727 237 48 05
Office: basement, dorm.

In case of an emergency during nights, weekends, and holidays, please call the Program Coordinator and/or your buddy

The Medical Office also issues medical certificates in case of students' illnesses. The certificates cover all missed classes upon approval by KIMEP Medical Office Staff. Medical certiicates from other medical centers are also accepted by KIMEP faculty and staff upon appropriate approval.

In any emergency, please immediately call KIMEP Medical Center, or Department of International Academic Mobility, or your own Travel Medical Insurance Company.

Medical Insurance Programs:

"Centras Insurance" Insurance Company 49/104 Tole bi street, corner of Furmanov street
Phone 259-77- 55, Call Center 7072 (for mobile phones) "Kupi Polis" web-site
Total service coverage – 500,000 KZT
"Zhivi Zdorovo!" program, Optimum package deal, Cost – 30,000 KZT

List of Services:
1. Call-center – 24/7
2. Ambulance – on medical grounds, within city limits;
3. Consultations of family doctors, specialized doctors; diagnostics;
4. Massage when therapeutic indications present; if prescribed – not more than one area (2 series of massages);
5. Inpatient treatment – in the event of emergency indications;
6. Medicines, vitamins, dentistry – 10,000 KZT;
7. Flu vaccination – once a year;
8. Day hospital (coverage limit – 50,000 KZT).

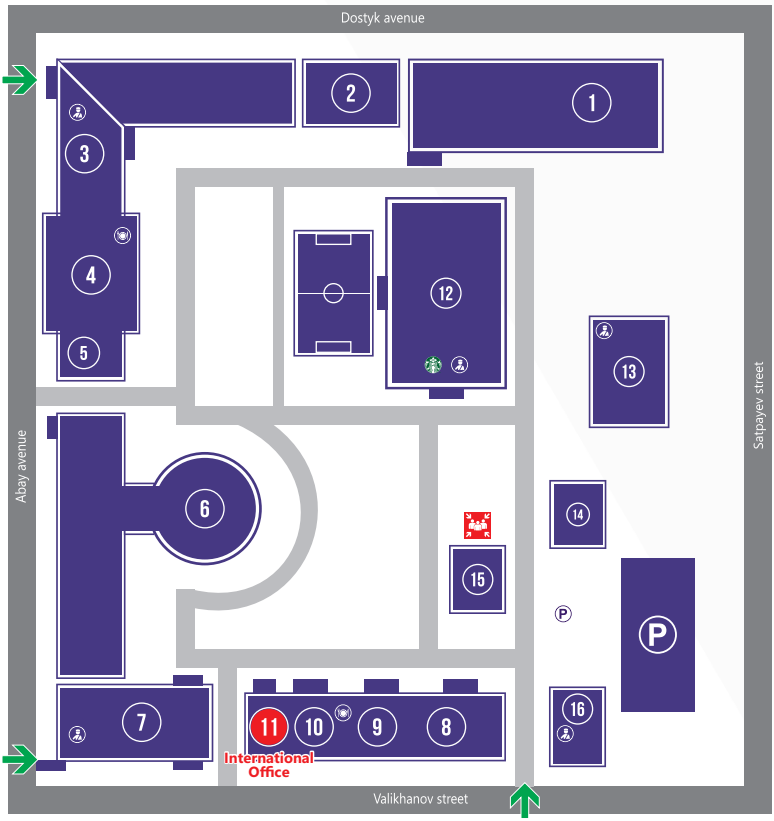
"Kommesk-Omir" Insurance Company Department of Medical Insurance
Phone 244-74- 50, ext. 168 Zhanbek Zhusupov, Sales Manager
17 Nauryzbai Batyr street, corner of Makatayeva street
"Creative SOS" Program, Coverage cost – 30, 000KZT
Total service coverage – 500,000 KZT

List of Services:
1. Call-center – 24/7
2. Ambulance – on medical grounds, within city limits;
3. Consultations of family doctors, specialized doctors; diagnostics;
4. Massage when therapeutic indications present; if prescribed – not more than one area (2 series of massages);
5. Inpatient treatment – in the event of emergency indications;
6. Medicines, dentistry – 10,000 KZT;
7. Flu vaccination – once a year;
8. Preventive medical examination – once a year;
9. Day hospital

"Centras Insurance" Insurance Company
49/104 Tole bi street, corner of Furmanov street
Phone 259-77- 55, Call Center 7072 (for mobile phones) "Kupi Polis" web-site
"Zhivi Zdorovo!" program, **'Vigodniy' package deal, Cost – 35,000 KZT**
Total service coverage – 600,000 KZT

List of Services:
1. Call-center- 24/7
2. Ambulance – on medical grounds, within city limits;
3. Consultations of family doctors, specialized doctors; diagnostics;
4. Diagnostics of Helicobacter pylori infection; if medical indications present; if prescribed – one (1) examination;
5. Massage when therapeutic indications present; upon prescription – not more than one area (2 series of massages);
6. Inpatient treatment – in the event of emergency indications;
7. Medicines, vitamins, dentistry – 10,000 KZT;
8. Preventive medical examination – once a year;
9. Flu vaccination – once a year;
10. Day hospital (coverage limit – 50,000 KZT).

CAMPUS MAP



1. Guest House

2. Language Center
| Sport Center

3. Dostyk building (Administration, Bang College of Business)

4. Student Center

5. Great Hall

6. Hall #1-2

7. Valikhanov building (College of Social Sciences)
| Department of Student Recruitment and Admissions
| Office of the Registrar
| Financial Aid Office
| Student Learning Support Center

8. Executive Education Center

9. Residence Hall

10. Student Affairs
| Medical Center

11. International office

12. New Academic Building
| School of Law

13. Library

14. Publishing Department

15. Support Services

16. Garage

KIMEP University is a smoke free zone

Entrance Closed

NOTES

International Office

Coordinator for incoming mobility
Tel.: +7 727 237 48 00 (ext. 1038)

Address: Almaty 050010, Kazakhstan, Abay ave., #4, Dormitory

E-mail: incoming@kimep.kz
https://kimep.kz/diam/

Join KIMEP University in social networks:

Facebook (www.facebook.com/groups/1586679941583912/)

www.kimep.kz