***KIMEP University Application Process-Exchange Students***

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1. **Contact your home university 2. After being nominated by your 3. \*Prepare the list of documents**

**International relations team home coordinator prepare for and upload them to the portal:**

**in order to apply for the program online application** [**http://www2.kimep.kz/onlineappl/**](http://www2.kimep.kz/onlineappl/)

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1. **Make sure that you have choose 5. Your application will be reviewed 6. You will receive the admission results**

**Right program (Exchange) and duration by the Admission committee within by e-mail. Congratulations and**

 **Instructions**

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 **7. You will receive greeting email from 8. Read a Student Exchange Guide 9. Fill in the Visa form and**

 **Program Coordinator send it to the Visa coordinator**

 **By email (****visa@kimep.kz****)**

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**10. Receive an invitation letter within 3 weeks 11. Register for the courses 12. Prepare your trip to Kazakhstan**

 **Apply for visa and arrange your Logistics**

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**If you have any questions, please feel free to contact Coordinator** **incoming@kimep.kz**