



# ADMISSION TO GRADUATE PROGRAMS

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KIMEP University accepts applications in Russian, Kazakh and English, or – with the notarized translation into the listed languages.

## STEP 1. APPLY ON-LINE

Portal for applicants is available 24/7 365 days a year

1. Fill in the online application at the applicants' portal: <https://www.kimep.kz/ext/application/online/>
2. Upload the scanned copy of the State ID card (for the citizens of Kazakhstan) or your passport (for foreign citizens)
3. Upload the copy of your higher education diploma (with a supplement) \*
4. Upload the copy of your official labor record or a CV
5. Upload 2 reference letters – for applicants to LLM program
6. Upload 1 reference letter – for applicants to MPA, MEPM and MIR programs
7. Digital photo

Uploading your digital photo into the "Photo" field is very important, because all KIMEP units will use this picture of yours for your personal identification. The digital photo with a resolution of 300 ppi (pixels per inch) with a size of no less than 8 MP (Megapixels) in JPEG format with low compression (high quality).

8. Upload the valid copies of IELTS/TOEFL certificates, if any
9. You may upload the list of your research and methodical works, upon your discretion

### Additional requirements for foreign applicants

10. Bank statement (is not required for ethnic Kazakhs)
11. Criminal record (according to the Law of the Republic of Kazakhstan on Migration)

Please, refer to the following contacts: +7 727 2704316, Mob./Whatsapp +77079704316, finaid@kimep.kz on issues of scholarships and financial aid

## STEP 2. IDENTIFY YOUR ENGLISH PROFICIENCY LEVEL

To take the KEPT you will have to fill in the online application and upload the copy of your state ID card to the applicants' portal: <https://www.kimep.kz/ext/application/online/ru-RU/>

Test results are available at the following link: <https://kimep.kz/prospective-students/ru/admission/>

The applicant submitting the valid international certificates are released from taking the KEPT.

\*Academic credentials issued by the foreign academic institutions should be accompanied by the notarized translation into Kazakh or Russian language and undergo the procedure of nostrification / recognition during the first academic semester. Please, refer to Ainur Mukhamejanova – the Senior Registration Officer, [ainur@kimep.kz](mailto:ainur@kimep.kz), +7 727 270 43 14 (ext.3239) on related issues.

Level of English Foundation Course	KEPT	CEFR+	IELTS	TOEFL IBT	TOEFL (computer)	Duolingo
<b>Direct to program</b>	60-100%	B2	5.0 (not less than 4.5 in each section)	70 (with no sub score below 15)	193 (with no sub score below 25)	105 & above (not less than 100 in each section)
<b>GEF A</b>	50-59%	A2 –B1	4.5 (not less than 4.0 in each section)	41-69 (with no sub score below 10)	163-192 (with no sub score below 17)	95-104 (not less than 90 in each section)
<b>GEF B</b>	21-49%	A1+	3.5 (not less than 3.0 in each section)	27-40 (with no sub score below 7)	83-162 (with no sub score below 10)	80-94 (not less than 75 in each section)
<b>GEF C</b>	< 20 %	Beginner or False Beginner	<3.0	<26	<82	79 & below

**Attention!** The table is valid for all programs except MEPM, MSP and LLM programs.

The minimum IELTS test score for MEPM and MSP is 5.5 (no less than 5.0 in each section).

LLM requirements: KEPT 85, IELTS 6.0 (not less than 5.0 in each section), TOEFL IBT 75, TOEFL (computer) 195 and above, Duolingo 110.

## STEP 3. TAKING ENTRANCE TESTS

### 3.1. COMPREHENSIVE TEST (only for Kazakhstani citizens)

According to the Standard Rules of Admission to Graduate and Postgraduate Programs, approved by the Order # 600 of the Minister of Education and Science of the Republic of Kazakhstan as of October 31, 2018, citizens of the Republic of Kazakhstan applying to master programs need to take Comprehensive Testing (CT) developed by the National Test Center (NTC).

Comprehensive Test consists of (1) a foreign language test, (2) test in the field of specialization and (3) learning readiness tests in Kazakh or Russian language.

Applicants who have international certificates confirming English language proficiency in accordance with the Common European Framework of Reference for Languages (CEFR) are exempt from a foreign language test in the CT followed by the assignment of the maximum score: **IELTS – at least 6.0; TOEFL IBT – at least 60; TOEFL PBT – at least 498.**

Detailed information regarding the testing is available at the web-site of the National Testing Center at <http://www.testcenter.kz/ru/postupayushchim-v-magistraturu-i-doktoranturu/>

Applicants are eligible to be admitted to master programs based on the following results of CT:

- At least **75** points for MAFL program (Foreign Language – Two Foreign Languages): at least **25** points on foreign language test; at least 7 points in the field of specialization (on tests with one correct answer); at least 7 points in the field of specialization (on tests with one or more correct answers); at least 7 points on learning readiness test.
- At least **30** points for all other programs: at least 7 points in the field of specialization (on tests with one correct answer); at least 7 points in the field of specialization (on tests with one or more correct answers); at least 7 points on learning readiness test.

CT application deadlines are regulated by the Department of Higher Education and are published on the web-site of the National Test Center at <http://testcenter.kz/ru/>

**MBA program applicants are exempt from taking Comprehensive Test and are taking examinations determined by KIMEP University – KIMEP English Language Placement Test (KEPT) and MBA entrance exam (KGET).**

### 3.2. KIMEP ENTRANCE TESTS BY PROGRAMS

Program	Test	Passing score	Program Coordinator
MBA*, MACTA, MFIN	KIMEP Graduate Entrance Test (KGET)**	15 out of 50	Lazzat Tashanova, 302-1 (Dostyk Building), +7 727 2704440 ext.2356, bcb-graduate@kimep.kz Aizada Agabayeva, +7 727 270 4440, ext.2347, bcb-assistant@kimep.kz
MAE	Problems for logic, critical thinking and mathematics	14 out of 50	Kamila Mussina, 507 (Valikhanov Building), +7 727 2704212 ext.3266, css_coordinator@kimep.kz
MEPM	KIMEP Graduate Entrance Test (KGET)** Online interview in the form of questions	14 out of 50	Marina Kim, 227 (Dostyk Building), +7 701 717 38 06, marina.kim@kimep.kz
		50 out of 100	
MAFL	Online interview	50 out of 100	Kamila Mussina, 507 (Valikhanov Building), +7 727 2704212 ext.3266, css_coordinator@kimep.kz
MIR, MPA, MAIJ		Pass / Fail	
ExMBA	Yelena Glazova, glazova@kimep.kz, 121 (New Academic Building) +7 727 271-71-71 ext.2728		
LLM	Live Interview		Marina Kim, 227 (Dostyk Building), +7 701 717 38 06, marina.kim@kimep.kz
MSP			

**\*Additional criterion for MBA program applicants – no less than 2 years of work experience or its equivalent**

**\*\*The valid GMAT/GRE certificates are accepted to release the applicant from taking the KGET**

#### STEP 4: SUBMIT THE AUTHENTIC DOCUMENTS

1. Authentic copy of higher education diploma (with supplement)

To the Medical Office of KIMEP:

2. Medical Certificate – the Form # 075-y or its equivalent for foreign citizens.  
KIMEP Medical Center may request a notarized translation of the medical certificate equivalent, therefore it recommends international students to undergo a medical examination upon arrival to Almaty. The Form should include conclusions from a general practitioner, surgeon, neurologist, ENT-doctor and the results of micro-reaction blood test, as well as the original chest X-ray shot which should have two signatures and two stamps by doctors (the certificate is valid if issued no earlier than 6 months ago).
3. Copy of vaccination record (only for applicants younger than 32 years of age)

**Medical Center:** Natalya Yasa, Senior Doctor, tel: 8 (727) 237 48 05 ext.1087, e-mail: n.yasa@kimep.kz

Original documents may be scanned and uploaded to the Applicants' Portal and sent by courier service: 050010, Republic of Kazakhstan, Almaty, Abai avenue 4, offices 103, 103A, 107 – Admission and Recruitment Office

#### STEP 5: LEARN ABOUT THE ADMISSION DECISION AND SIGN THE CONTRACT FOR EDUCATIONAL SERVICES

1. Since e-mail communication is the official channel of KIMEP University to inform the applicant the e-mail address indicated in the online application form should be active at the moment of becoming admitted to KIMEP University.
2. Notice of Admission to KIMEP University will be sent to your e-mail as well as placed at the applicants' portal in «Acceptance Package» section.
3. The Contract for Educational Services will also be placed at your applicant's portal in «Acceptance Package» section. Two printed out and signed by you copies of the Contract should be submitted to the Admissions Office before the end of the period of registration.

#### STEP 6: REGISTRATION FOR COURSES

Please, refer to the program coordinators on the issues of scheduling, tuition calculation and registration for courses whose contact information is provided in "KIMEP Entrance tests by programs" section of this letter.