



# ADMISSION TO UNDERGRADUATE PROGRAMS FOR TRANSFERRING OR REINSTATING STUDENTS

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Facebook/Instagram: KIMEP/KIMEP\_University

KIMEP University accepts documents required for admission in Russian, Kazakh and English, or – with the notarized translation into the listed languages.

## STEP 1. APPLY ON-LINE

**Portal for applicants is available 24/7 365 days a year**

1. Fill in the online application at the applicants' portal: <https://www.kimep.kz/ext/application/online/ru-RU/>
2. Upload the scanned copy of the State ID card or your passport
3. Upload the scanned copy of your official university transcript (GPA should be equal or equivalent to 2 out of 4 or 50%)
4. Upload the valid copies of IELTS/TOEFL certificates, if any
5. Digital photo  
Uploading your digital photo into the "Photo" field is very important, because all KIMEP units will use this picture of yours for your personal identification. The digital photo with a resolution of 300 ppi (pixels per inch) with a size of no less than 8 MP (Megapixels) in JPEG format with low compression (high quality).
6. **For consideration of possible credits transfer, it is also necessary to upload the syllabi (study plans) for courses taken in the previous university in electronic format in English!**

Please, refer to the following contacts: +7 727 2704316, mob./WhatsApp +77079704316, finaid@kimep.kz on issues of scholarships and financial aid

## STEP 2. SUBMIT AUTHENTIC DOCUMENTS

**FOR STUDENTS BEING TRANSFERRED OR REINSTATED FROM KAZAKHSTANI UNIVERSITIES:**

1. Reference certificate from the university (with indication of the year, program and form of study)
2. Official academic transcript (GPA should be equal or equivalent to 2 out of 4 or 50%)
3. Copy of the transfer request with approval by the rector
4. Academic certificate
5. Document confirming the completion of secondary education (certificate/diploma) with a supplement
6. UNT certificate

**FOR STUDENTS BEING TRANSFERRED OR REINSTATED FROM FOREIGN UNIVERSITIES:**

1. Official academic transcript (GPA should be equal or equivalent to 2 out of 4 or 50%);
2. Document confirming the completion of secondary education (certificate/diploma) with a supplement;
3. Admission letter confirming the fact of being admitted to a foreign academic institution

**Submit authentic medical documents to KIMEP Medical Center**

1. Medical Certificate – Form # ф-075/у (students coming from other cities may receive this certificate in Almaty)
2. KIMEP Medical Center may request a notarized translation of the medical certificate equivalent therefore international students are recommended to undergo a medical examination upon arrival to Almaty. The Form should include conclusions from a general practitioner, surgeon, neurologist, ENT-doctor and the results of micro-reaction blood test, as well as the original chest X-ray shot, which should have two signatures and two stamps by doctors (the certificate is valid if issued no earlier than 6 months ago).
3. Copy of the vaccination record (ф-065/у)

**Medical Center:** Sergei Dyakov, the Head Doctor, tel: 8 (727) 237 48 05 ext.1087, e-mail: s.dyakov@kimep.kz

Authentic documents may be sent by courier service: 050010, Republic of Kazakhstan, Almaty, Abai Avenue 4, offices 103, 103A, 107 – Admissions Office

### STEP 3. IDENTIFY YOUR ENGLISH PROFICIENCY LEVEL

To take the KEPT test you will have to fill in the online application and to upload the copy of your State ID card to the applicants' portal: <https://www.kimep.kz/ext/application/online/ru-RU/>

You may see the schedule of tests at KIMEP web-site by the following link: <https://kimep.kz/prospective-students/ru/admission/kimep-university-tests-schedule/>

Test results are available at the following link: <https://kimep.kz/prospective-students/ru/admission/>

The applicant submitting the valid international certificates are released from taking the KEPT

Level of English Foundation Course	KEPT	CEFR+	Academic IELTS	TOEFL IBT	TOEFL (computer)	Duolingo
Academic English	80-100%	B2 mid	5.5 (not less than 5.0 in each section)	70	193 (with no sub score below 25)	105 & above (not less than 100 in each section)
UF A	51-79%	B1 mid	4.5 (not less than 4.0 in each section)	57-69	163-192 (with no sub score below 17)	95-104 (not less than 90 in each section)
UF B	30-50%	A1+	3.5 (not less than 3.0 in each section)	27-56	83-162 (with no sub score below 10)	80-94 (not less than 75 in each section)
UF C	< 30 %	Beginner or False Beginner	<3.0	<26	<82	79 & below

### STEP 4: LEARN ABOUT THE ADMISSION DECISION AND SIGN THE CONTRACT FOR EDUCATIONAL SERVICES

1. Since e-mail is an official communication channel of KIMEP University to inform the applicant the e-mail address indicated in the online application form should be active at the moment of being admitted to the university.
2. Notice of Admission to KIMEP University will be sent to your e-mail, as well as placed at the applicants' portal in «Acceptance Package» section.
3. The Contract for Educational Services will also be placed at your applicants' portal in «Acceptance Package» section. Two printed out and signed copies of the Contract should be submitted to the University Admissions Office before the end of the period of registration for courses.

### STEP 5: REGISTRATION FOR COURSES

Please, refer to the Students Learning Support Center by the following contacts: +7 727 2704268 (ext.3175/3213), 2704310 (ext.3157), [advising@kimep.kz](mailto:advising@kimep.kz) on issues of scheduling, tuition calculation and registration for courses